



**SJA Parish Pastoral Council**  
**Meeting Minutes – Tuesday, August 9, 2011**

**Members Present:**

Bryan Averill  
Shelton Clough  
Father Rob Cole  
Maria Cooper  
Chris Finocchio  
Fran Peed  
Tim Reid  
Lisa Rohrer  
Fran Sneath  
Denny Sullivan  
Sam Wood

Linda Keogh, Terry Morris and Denise Rutledge joined us for a presentation on the Legion of Mary

**Members Absent:** Dennis Atkins, Vince Kapral, Rich Rawls, Cathy Peterson, and Renee Wert

**Opening:** Tim Reid opened the meeting with prayer.

**OLD BUSINESS:**

Minutes approved with one modification – the list of volunteers for bingo has been provided to Marilyn Ertel.

**NEW BUSINESS:**

**1. Introduction/Welcome – newly commissioned members**

**Bryan Averill**  
**Fran Peed**  
**Fran Sneath**

**2. Time & Talent Weekend (September 24 & 25)**

**Denny Sullivan**

**“Stewardship – God-centered/not self-centered”**

Preparations for the 4<sup>th</sup> Annual Time & Talent Weekend have begun. Ministry heads were sent letters requesting participation (8/1) and asked to respond no later than 8/6. The event will be held outside, under two tents/ten tables (to be set up

by the VB Sheriff's Department on Friday 9/23). The SJA Youth Groups (middle school and high school) have been asked to make posters/signs for each group. The church office will be asked to email newly registered parishioners with news of the event (permission requested and granted by PPC/Father – email contact is available for new members registered after 10/1/10). The goal for this event is to recruit 201 volunteers (201 in 2011).

Specific guidelines have been provided by the Stewardship Committee. Ministry Heads are asked to:

- a. Provide printed information describing the ministry
- b. Collect contact information from interested parishioners and submit a copy to the church office for follow up (a letter will be sent from Father)
- c. Contact interested parishioners thanking them for their interest and offering additional information (within a few days of the Stewardship Weekend)

Prayer is requested for good weather! The Church Commons may not be available for use due to continued construction. PPC members are encouraged to participate.

### **3. Proposed New Ministry – Legion of Mary**

**Linda Keogh, Terry Morris, Denise Rutledge**

Summary - The Legion of Mary is a lay Catholic association founded in Ireland in 1921. Comprised of over 2 million active members in over 160 countries, members work to “lead the people they encounter to a greater knowledge and faith in God and to increase the faith and holiness of its members through prayer and service to Our Lord”. The works of the Legion include evangelization through service to the parish and in the community (examples include nursing home visitation, teaching religious education, distribution of Catholic literature, transportation to Mass, shopping for the elderly, etc.).

Request – Permission to bring the Legion to SJA. Involvement requires a weekly meeting space to accommodate up to 20 people and assignment of a Spiritual Director. No funding is required from the parish budget. Donations come from participating members.

Training – Potential members will participate in a six month training session and will be mentored by members from a neighboring parish group (St. Gregory's).

Recommendation from the PPC – Assignment of a Spiritual Director may be a hardship for SJA. Linda agreed to investigate options for assignment of a spiritual director. Further discussion and consideration is required.

### **4. Review of PPC purpose/New Liaison Assignments**

- a. Documentation Review (2)

- i. The Expectations and Characteristics of the PPC
  - ii. Purpose, Roles, and Responsibilities of PPC Members
- b. PPC Confidentiality Agreements - distributed for signature
- c. New Ministry Liaison assignments were agreed upon for PPC members.
  - i. Fran S – Liturgy, Prayer, and Worship
  - ii. Fran P – Community Life
  - iii. Bryan – Grounds Beautification
  - iv. Dennis – School Board
  - v. Cathy – Faith Formation
  - vi. Maria – Faith Formation
  - vii. Lisa – Stewardship
  - viii. Shelton – Vice Chair
  - ix. Chris – At Large

#### **5. Roundtable/Member Liaison Reports**

- a. Bingo (Chris) – Meeting w/school liaison had not yet occurred (scheduled for 8/16), update to follow.
- b. Faith Formation (Tim) – Bulleted points on use of the new Missal was shared. No action is required of the PPC.

#### **6. Pastor's Remarks**

- a. WWBF Survey – Be reminded that WWBF is a living document requiring our continued focus and accountability to the 1/5 year plans for SJA.
- b. Communication – Two new servers are now being utilized at the school (3 in total). This advancement will allow for greater use of email – email address updates are required.
- c. Bingo – The school is still in the process of reviewing the prospect of Bingo fundraisers.
- d. SJA School 10<sup>th</sup> Anniversary – The school will be showcasing a new logo.
- e. Website – [www.sjava.org](http://www.sjava.org) will be the new Parish/School website. New email addresses will be assigned to correspond to this change in domain name.
- f. Webmaster – SJA is using a new webmaster. He is nationally known and specializes in websites for Catholic Parishes and schools.
- g. Building Update
  - i. Target date - 9/15, construction remains behind schedule
  - ii. Dedication – 10/15, Bishop DiLorenzo is scheduled to bless the new building at 5 pm
- h. Building Fund (Interior) – Donations are promising - \$87,000 balance remaining (as of this meeting date, 8/9). All contracts have been signed – continued fundraising is essential.
- i. HVAC at the church experienced a lightning strike. Reprogramming is required. Current VA Power bill is double the usual amount as the temperature must remain set at 67 degrees until it can be repaired.
- j. Parish/School relationship continues to grow in a very positive way. Two year goal – administration by the Dominican Sisters.

- k. Religious Education – Fr. Rob will be teaching 8<sup>th</sup> Grade Religion as well as assisting with the 2<sup>nd</sup> Grade Religion course.
- l. SJA School PTO – The PTO lacks leadership for the upcoming year (election of officers, etc). Plans are not yet in place for the 2011 Harvest Feast.
- m. WWFB should be placed back on the website for continued access and examination by parishioners.

Tim reminded us of the need for continued support to Fr. Rob during this transitional time. The PPC needs to remain focused and united as the Parish transitions to using the new building.

Father Cole ended the meeting in prayer.

Respectfully submitted,  
*Maria Cooper*

**Adjournment/Next Meeting Announcement – Wednesday, September 14<sup>th</sup> at 7 pm in the school library.**